



Friday, 6 December 2024

### **Sports/Leisure Assistant**

High Community & Leisure are looking to recruit several casual Sports & Leisure Assistants to support the current staff.

Applicants need to be physically fit and active and flexible in the hours that they can work. The work requires staff to be available at evenings and/or weekends. A shift will on average be 4-5 hours duration working a minimum of two shifts per week to suit the requirements of the business. This work will involve working indoors and outdoors and is physically demanding. The role supports the use of all school facilities outside the normal operation of school. Successful applicants will be required to complete a DBS check.

The job description will include the following tasks:

- Welcome customers and be a point of reference.
- Help set up and take down sports equipment.
- Keep all facilities and surrounding areas clean, tidy, and secure.
- Complete operational documentation and reports
- Assist in the preparation and washing/drying of Playing Kits & Equipment.
- Assist in site duties for major school events.
- Ensuring all buildings are secure and locked and alarms set at the end of bookings.
- Be able to work both in a team and individually.

If you are interested in applying for one of these casual positions, please write a brief letter explaining why you would be a strong candidate for this post.

Please email: [PMcManus@wilmslowhigh.com](mailto:PMcManus@wilmslowhigh.com) your completed application letter.

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